



## Important Dates for 2022

### Thanksgiving Holiday

<b>Week of November 21</b>	Due to the Thanksgiving holiday, grant checks will not be processed this week and will resume as usual the week of November 28.
--------------------------------	---

### Year-End Holidays

<b>Monday, December 19</b>	To ensure that nonprofits receive their grants by the close of the calendar year, please submit your year-end grant recommendations by Monday, December 19, 2022.
<b>Week of December 26, January 2</b>	Due to Christmas and the New Year's holiday, grant checks will not be processed these weeks and will resume as the week of January 9.

### Making Gifts Into Your Fund

To realize tax benefits this year, any new contributions to your fund must be received or postmarked no later than December 31, 2022.

#### Contributions by check:

- If you are mailing a check as a contribution to your fund, please make it payable to Community Foundation Sonoma County and note the name of the fund on the memo line.
- If you wish to hand-deliver a check, please call or email us to make an appointment to come into our office.

#### Stock gifts:

- To assure a smooth transaction, we ask that you please initiate the transfer by December 29.
- If you plan to make a gift of securities to your fund, you or your broker must notify us before making the gift. Please email [stocks@sonomacf.org](mailto:stocks@sonomacf.org) with the number and type of stock you will be donating to ensure that we know the stock gift is from you—it is often difficult to identify the donor in a broker-to-broker transaction. To expedite the process, please include your broker's name and phone number, along with the name of the fund you would like to support with your gift. *Our full stock gift instructions are available at [sonomacf.org/resources](https://sonomacf.org/resources).*

### Your CFSC Contacts

<b>Emily Johnson</b> Philanthropic Advisor  <a href="mailto:ejohnson@sonomacf.org">ejohnson@sonomacf.org</a> 707.303.9626	<b>Kristin Nelson</b> Director of Philanthropic Advising  <a href="mailto:knelson@sonomacf.org">knelson@sonomacf.org</a> 707.303.9625	<b>Susan Price</b> Senior Philanthropic Advisor  <a href="mailto:sprice@sonomacf.org">sprice@sonomacf.org</a> 707.303.9638
---	--	--